LOK SABHA SECRETARIAT (General Procurement Branch)

Ref. No.8/Misc./3/2014/GPB

Dated 23.04.2014

From

K.C. Pandey Under Secretary

То

All Concerned

Subject: Procurement of 5000 (five thousand only) adhesive stickers.

Sir/Madam,

Lok Sabha Secretariat requires 5000 nos. adhesive stickers. All the firms are requested to submit their quotation as per the format as under:

SI. No.	Name of the item	Size of the item	Rate	Whether enclosed or r	sample not
1	Adhesive Sticker	9x9 inch			

2. Best quality sample of the above size only is a must with the tender letter.

3. An EMD amounting to Rs. 2,000/- (Rupees two thousand only) is also required. Registered firm with Lok Sabha Secretariat is exempted from the EMD.

4. Validity of the rate should not be less than for three months by the last date of submission of quotation. Sample may be examined in General Procurement Branch, Room No. 408, Parliament House Annexe in terms of size only.

5. Quotation may be submitted by 5 May 2014 in General Procurement Branch, Room No. 408, 4th Floor, Parliament House Annexure, New Delhi-1.

Yours sincerely

Sd/-

(UNDER SECRETARY)